



MEETING MINUTES

Date of Meeting: January 9, 2014

Location: Maui County Civil Defense Emergency Operations Center (200 High Street, Rm 118., Wailuku, HI 96793)

Subject: Steering Committee No. 2

Project Name: Maui County Hazard Mitigation Plan Update

In Attendance: **Steering Committee:** Bob Collum, Rowena Dagdag-Andaya, Jarvis Chun, Rebecca King, Kevin Drake, Mike Miyamoto, Jim Buika, Carolyn Cortez, Tara Owens, Mahina Martin (phone), Sharon Mielbrecht, Terryl Vencel

Planning Team: Rob Flaner (phone), Caitlin Kelly, Kristen Gelino (phone), and Jason Geneau

Non-voting Attendees: Ellen Gokan, John Buck, James Hirano

Not Present: N/A

Summary Prepared by: Caitlin Kelly – 1/20/2015

Project No.: 103S3605

Quorum – Yes or No Yes (8 voting members present)

Item

Action

Welcome and Introductions

- Bob Collum and Caitlin Kelly opened the meeting and facilitated group introductions.
- The Agenda was reviewed and no modifications were made.
- Meeting minutes from the December 5, 2014 Steering Committee Meeting were reviewed and confirmed by the Steering Committee. Ms. Kelly confirmed that Juliette Hayes will be the planning FEMA Region 9 contact, and Carol Tyau-Beam is the State NFIP Coordinator. Bob Collum informed the Steering Committee that the State Hazard Mitigation Officer position is currently vacant.
- Handouts provided included: Agenda, December Meeting Minutes, Revised Charter, 2010 Hazards of Concern, 2010 Mitigation Goals and Objectives, and Proposed Mission/Vision Statement.
- No requests for comment were made.

Carolyn Cortez will provide the Planning Team with Maui County's total number of points associated with their current class 8 ranking.

Tetra Tech will work with Hawaii State Civil Defense to confirm a concurrent State and FEMA plan review.

Confirm Charter

In order to provide a thorough understanding of the roles and

Tetra Tech will revise the Charter to incorporate SC comments and provide further detail on the role of the Planning



Item	Action
<p>responsibilities of the Steering Committee and receive final approval, Ms. Kelly reviewed the Revised Steering Committee Charter. After reviewing the Charter, a number of comments were raised by James Buika regarding the necessity of the Charter and its generality. After much discussion, it was agreed to by the SC that the following be changed:</p> <ul style="list-style-type: none">• Under the Purpose section of the Charter the third bullet should state the following: “educate the public and other non-Steering Committee stakeholders in hazard mitigation planning”.• The Staffing section of the Charter should be retitled Planning Team. This section should also include Tetra Tech’s responsibility of writing and organizing the content of the Hazard Mitigation Plan.• The public will have longer than 3 minutes to address their topics of concern. The public will be provided sufficient time, determined by the chairperson, to present their topic to the SC. The SC will then have time allotted to ask questions to try and obtain additional information from that member of the public.	<p>Team/Tetra Tech.</p> <p>All Steering Committee members will identify and provide the contact information for their designated Steering Committee Alternate by COB Friday, January 16, 2015.</p>
<p><u>Plan Review</u></p> <p>After the December Steering Committee Meeting, Tetra Tech requested the SC review the 2010 Maui County HMP and the 2010 Hawaii State HMP and provide feedback by January 7, 2015. Few comments regarding the 2010 plans were received by Tetra Tech before the January 9th SC Meeting. To receive additional feedback Tetra Tech extended the deadline to submitted feedback to January 16, 2015. Tara Owens requested that Tetra Tech provide guidance on what type of information they were looking for regarding the past plans.</p>	<p>Tetra Tech will develop specific questions and disseminate a SurveyMonkey exercise to ascertain the Steering Committee’s thoughts and gather feedback on the 2010 Maui County HMP. Feedback should be provided by COB Friday, January 16, 2015.</p>
<p><u>Hazards of Concern</u></p> <p>The 2010 hazards of concern were discussed in order to identify which hazards should be profiled in the HMP update. Although it was not unanimous, a quorum was reached to profile the following hazards in the HMP update:</p> <ul style="list-style-type: none">• High Wind Storms• Tropical Storms• Landslides, Debris Flows, and Rockfalls,• Earthquakes• Volcanic Hazards (previously labeled Lava and VOG; title changed to volcanic hazards to be consistent with the State HMP)• Tsunamis• Floods• High Surf	



Item	Action
<ul style="list-style-type: none">• Coastal Erosion• Droughts• Wildfires• Dam and Reservoir Failures	

The Steering Committee determined that a generalized overview of climate change will be presented in the updated HMP and potential climate change impacts will be discussed for each hazard of concern as appropriate.

Hazardous materials was eliminated as a standalone profile, however, information will be incorporated into other profiles as applicable.

Goals and Objectives / Vision Statement

Due to a lack of time remaining in the meeting, goals and objectives and the vision statement were not discussed. All will be discussed in greater detail at the upcoming February and March SC meetings.

Public Involvement Strategy

A thorough conversation on the Public Involvement Strategy was not held due to limited time remaining in the SC meeting. Ms. Kelly requested that feedback be provided to Tetra Tech before the February SC Meeting. Ms. Kelly explained that it would be ideal to host the first public meeting in conjunction with other agencies or to piggyback on an existing community meeting.

Action Items for Next Meeting

Action items identified for the next meeting include the following:

- The Steering Committee will provide feedback on the HMP goals and vision statement.
- The Steering Committee will provide feedback on the Public Involvement Strategy.

The meeting was adjourned at 11:30 AM

The next SC meeting is via teleconference:

February 6, 2015 at 10:00 AM

Meeting access number: 866-692-5721

Participant code: 7237813

Tetra Tech will develop and disseminate a SurveyMonkey exercise to receive SC feedback regarding the Maui County HMP goals and vision statement.

Steering Committee members will provide suggestions on where, when and how to conduct the first round of public meetings.